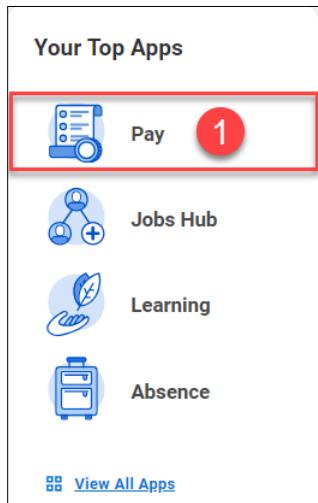


View ADP Pay Statements

Pay statements and W2s are managed by ADP. For your convenience, Workday contains a link to ADP. Of course, you can continue to access ADP the way you currently do. From your **Apps** (or from the menu), click the **Pay** tab to view ADP pay statements and W2s.

1. Click **Pay**.



ADP

To view your ADP Pay statements and W2s:

1. In the **ADP Earning Statements and W2s** section, click **ADP**.



2. The ADP website will open in a new browser tab.
3. Sign in to ADP using your ADP **User ID** and **Password**.



The image shows the ADP sign-in page. At the top, the ADP logo is displayed. Below it, the text "Sign in to ADP" is centered. A greeting "Hello, [redacted]" follows. The "User ID" field contains "i@mii2". The "Password" field is a blue-outlined rectangle. Below the fields are "Forgot password?" and "Sign in" buttons. At the bottom, there is a "Not [redacted]?" link and a "Sign in as a different user" link.

4. If you have not previously signed into ADP, in the **ADP Earning Statements and W2s** section, click **ADP Registration Instructions**.